

Membership Balance Plan
National Security Education Board

Agency: Department of Defense (DoD)

1. Authority: The Secretary of Defense, pursuant to 10 U.S.C. § 1903 and in accordance with the Federal Advisory Committee Act (FACA) of 1972 (5 U.S.C., Appendix, as amended) and 41 C.F.R. § 102-3.50(a), established the National Security Education Board (“the Board”).
2. Mission/Function: Pursuant to 50 U.S.C. § 1902(a)(3), the Board shall consult on the National Security Scholarships, Fellowships, and Grants Program (“the Program”) as described in more detail in 50 U.S.C. Ch. 37.
3. Points of View: Pursuant to 50 U.S.C. § 1903(b), the Board is composed of 14 members.

The following individuals or the representatives of such individuals:

- a. The Secretary of Defense, who shall serve as the Chair of the Board.
- b. The Secretary of Education.
- c. The Secretary of State.
- d. The Secretary of Commerce.
- e. The Secretary of Homeland Security.
- f. The Secretary of Energy.
- g. The Director of National Intelligence.
- h. The Chair of the National Endowment for the Humanities.
- i. Six individuals appointed by the President, who shall be experts in the fields of international, language, area, and counter-proliferation studies education and who may not be officers or employees of the Federal Government.

Consistent with 50 U.S.C. § 1903, the Secretary of Defense designates the Under Secretary of Defense for Personnel and Readiness (USD(P&R)) as the Chair of the Board. If the USD(P&R) is unavailable to chair a specific session of the Board, then the Assistant Secretary of Defense for Readiness and Force Management shall perform the functions of the Chair of the Board while the USD(P&R) is unavailable. The authority to chair the Board may not be further delegated.

Board members, who are not full-time or permanent part-time Federal officers or employees, will be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as special government employee (SGE) members. Board members who are full-time or permanent part-time Federal officers or employees shall be appointed pursuant to 41 C.F.R. § 102-3.130(a) to serve as regular government employee (RGE) members.

The DoD, unless otherwise directed by an Act of Congress or Presidential directive, does not use representative members on DoD-established or supported advisory committees.

4. Other Balance Factors: NA

Candidate Identification Process: Members of the Board appointed by the President shall be appointed for a period specified by the President at the time of their appointment, but not to

Membership Balance Plan
National Security Education Board

exceed four years. Representatives from the other Executive Branch Departments and Agencies are selected according to the policies and procedures of their respective Departments and Agencies.

Following the President's appointments, the candidates are required to complete the necessary appointment paperwork, to include meeting ethics requirements stipulated by the Office of Government Ethics for advisory committee members who are appointed as SGE members.

Membership vacancies for the Board will be filled in the same manner as described in the previous two paragraphs above.

5. Subcommittee Balance: The DoD, when necessary and consistent with the Board's mission and DoD policies and procedures, may establish subcommittees, task forces, or working groups to support the Board.

The Secretary of Defense or the Deputy Secretary of Defense shall approve the appointment of subcommittee members for one-to-four year terms of service with annual renewals; however, no member, unless authorized by the Secretary, may serve more than two consecutive terms of service. Individuals considered for appointment to any subcommittee of the Board may come from the Board itself or from new nominees, as recommended by the USD(P&R) and based upon the subject matters under consideration, but they must be approved by the Secretary of Defense or the Deputy Secretary of Defense before participating in any subcommittee work.

Subcommittee members, if not full-time or permanent part-time Federal officers or employees, shall be appointed as experts or consultants pursuant to 5 U.S.C. § 3109 to serve as SGE members. Those individuals who are full-time or permanent part-time Federal officers or employees shall serve as RGE members.

6. Other: As nominees are considered for appointment to the Board, the DoD adheres to the Office of Management and Budget's Revised Guidance on Appointment of Lobbyists to Federal Committees, Boards, and Commissions (79 FR 47482; August 13, 2014) and the rules and regulations issued by the Office of Government Ethics.
7. Date Prepared/Updated: March 11, 2015